

AGM MINUTES

Currimundi State School P&C AGM Meeting

Wed 18th February 2026 | 3:11pm | *Currimundi State School* | Staff Room

CHAIRPERSON: Karleigh Wood

Acknowledgement of Country

We acknowledge the Jinibara and Kabi Kabi peoples, the Traditional Custodians of our land. At Currimundi, we celebrate diversity and inclusion, recognising Luna New Year we celebrate the cultures, traditions and languages that make up our school community. Inspired by First Nations' values, we strive to create a supportive environment for all. As we start the year together at this AGM, we recommit to the values that matter in our community: respect, inclusion, and shared responsibility. We recognise that there are many valid and important ways of knowing, learning and contributing, and that our school is stronger when every child and every family feel safe, welcomed and able to thrive in their own way.

May our work this year be guided by kindness, listening, and collaboration, and may we continue to build a P&C community where people feel valued, supported, and proud to belong.

Welcome: Please use the QR code to register your attendance and only current members can vote or stand for a position today.

Quorum of existing members reached: Yes - 7

Attendance: Emma Arnold, James Woodberry, Amanda Brewer, Darren Buswell, Amelia Gray, Hannah Payer, Amy Poiner, Diana Ruiz, Cristin Smith, Stephanie Goodlet, Tina Houtsma, Karleigh Wood, Annie Buckley, Chae Randell, Beth Parker, Danielle Hooper, Lauren Guest, Rebecca Bryant, Michelle Ali, Roxy Sproule, Aaron Willis, Katelin Feste, Kristen Sassella

Special Guests: Tim Burns

Apologies: Stacey Hyder

Confirmation of minutes of the previous Annual General Meeting

Motion: That the minutes be confirmed as a true and correct record of the meeting held 19th March 2025.

Moved: Bec Bryant

Seconded: Darren Buswell

MOTION Carried

Business Arising from the Minutes of the previous AGM

- N/A

REPORTS

Treasurers Report

- The audited financial and compliance report for the P&C were tabled and presented. The Treasurer's report provided an overview of the 2025 financial management. The balance at the bank 31st December 2025 was \$162,278.82

- Audit was reported to have had no issues. Note there was an error by the auditor in allocating \$7.5k of grant monies received to office expenses in error. Income was down \$29k on the previous year and operations costs were up 20%. Deficit: \$29,000

Motion: That the Treasurer’s report and audited financial statement be accepted as a true and accurate summary of the financial year.

Moved: Dani Hooper

Seconded: Hannah Payer

MOTION Carried

Presidents Report

Thank you to our members. P&C achieved much together in 2025. We have been working on developing more of a ‘shared load’ model which we will continue to expand in 2026. We also have some focus to do in supporting tuckshop and building P&C compliance.

Full report attached

Motion: That the Presidents report be accepted as tabled

Moved: Hannah Payer

Seconded: Danielle Hooper

MOTION Carried

MEMBERSHIP

- Motion to accept all applications for membership (to include renewal of existing membership and new membership)

Motion: That the membership applications for all existing and new members (see appendix a) be accepted as tabled

Moved: Cristin Smith

Seconded: Amy Poiner

MOTION Carried

ELECTION OF OFFICERS OF THE ASSOCIATION (chaired by the Principal – Aaron Willis)

All positions declared vacant

Motion: That Aaron Willis will act as scrutineer for the election of Officers

Moved: Tina Houtsma

Seconded: Amy Poiner

MOTION Carried

Election of Officers/Executive Committee

Call for nominations for the position of President:

- Michelle Ali nominated Karleigh Wood – Karleigh Wood Accepted

Moved: Hannah Payer

Seconded: Cristin Smith

MOTION Carried

Call for nominations for the position of Vice President:

- Michelle Ali nominated James Woodberry – James Woodberry Accepted

Moved: Darren Buswell

Seconded: Danielle Hooper

MOTION Carried

Call for nominations for the position of Treasurer:

- Karleigh Wood nominated Michelle Ali – Michelle Ali Accepted

Moved: Amanda Brewer

Seconded: Amelia Gray

MOTION Carried

Call for nominations for the position of Assistant Treasurer:

- Michelle Ali nominated Kristen Sassella – Kristen Sassella Accepted

Moved: Danielle Hooper

Seconded: Amy Poiner

MOTION Carried

Call for nominations for the position of Secretary:

- There were no nominations for Secretary, so the position is declared vacant

Call for nominations for the position of Assistant Secretary:

- There were no nominations for Assistant Secretary, so the position is declared vacant

Welcome to the renewed exec team.

This concluded the executive committee nominations and Aaron handed the chair back to the P&C president to continue the election of the Officers and chair the remainder meeting

BANK SIGNATORIES

Motion that the following executives be added as bank signatories:

- Bendigo Bank Accounts:
 1. Keep Kristen Sassella, James Woodberry, Karleigh Wood and Michelle Ali
 2. Keirra Cadioli remains as named person on the Tuckshop debit card
 3. Bec Bryant remains as named person on the Fundraising debit card for the moment
- CBA Bank Accounts:
 1. Add James Woodberry
 2. Add Karleigh Wood
 3. Add Michelle Ali

Moved: Hannah Payer

Seconded: Amelia Gray

MOTION Carried

ELECTION OF WORKING GROUP OFFICERS

Call for nominations for the Fundraising Officer:

- There were no nominations for Fundraising Officer, so the position is vacant

Call for nominations for the Inclusion Officer:

- Karleigh Wood nominated Darren Buswell – Darren Accepted

MOTION Carried

Call for nominations for the Transport Officer:

- Karleigh Wood nominated Danielle Hooper - Danielle Accepted

MOTION Carried

Call for nominations for the Communications Officer:

- Karleigh Wood nominated Amelia Gray – Amelia Accepted

MOTION Carried

Call for nominations for the Environmental and Sustainability Officer:

- Diana Ruiz Bulner nominated Stephanie Goodlet – Stephanie accepted
- Stephanie advised that she really wants to focus on the garden side of the role and organising working bees, she does not want to take on containers for change. To be discussed further post meeting.

MOTION Carried

Call for nominations for the Grants Officer:

- Diana Ruiz Bulner nominated Amy Poiner – Amy did not Accept
- There were no further nomination, so position is declared as vacant

Parent Representative Officer role to be reviewed by the P&C Exec team and findings to be tabled at a future general meeting.

Welcome to the renewed Officers to their positions.

CONFIRMATION OF ONGOING WORKING GROUPS

Motion: To accept the following working groups and members:

- Fundraising Working Group – Teams per event
- Transport & Pedestrian Safety Working Group: Danielle Hooper, Donna Pitot and Stacey Hyder
- Inclusion Working Group: Darren Buswell, Karleigh Wood and Diana Ruiz Bulner
- Grants Working Group: Darren Buswell, Amy Poiner and Emma Arnold
- Environment and Sustainability Group: Stephanie Goodlet and Diana Ruiz Bulner

Moved: Darren Buswell

Seconded: Michelle Ali

MOTION Carried

AUDITOR APPOINTMENT

Motion: To accept the appointment of the Association’s Auditor, Jason O’Connor of J O’Connor Pty Ltd at \$880 + GST

Moved: Cristin Smith

Seconded: Bec Bryant

MOTION Carried

STUDENT PROTECTION RISK MANAGEMENT STRATEGY

- Encouragement for all members to read the policy which has significant updates. Discussed introduction of 10 child safe principles and how P&C will work to integrate this throughout the year. Training will be sent to all members and Blue Card Portal will be maintained by executive committee.

Motion: To adopt the 2026 Student Protection Risk Management Strategy

Moved: Tina Houtsma

Seconded: Amanda Brewer

MOTION Carried

MODEL CONSTITUTION

- There have been no changes to the 2023 P&C Qld Model Constitution since it was endorsed in 2023, therefore, it remains current and does not need endorsing.
- P&C Qld are making changes to the 2023 constitution and will be issued by 20th February 2026. This P&C will hold a special meeting later to endorse the new 2026 P&C Qld Model Constitution.

GENERAL BUSINESS

N/A

CLOSURE

Meeting Closed at 3.59pm

Minutes endorsed as true and correct



On 26th February 2026

Appendix a.

Membership at 18th February 2026:

Bec Bryant, Rhyannon Preston, Cristin Smith, Danielle Hooper, Darren Buswell, Diana Ruiz Bulner, Donna Pitot, Hannah Payer, Aaron Willis, James Woodberry, Amanda Brewer, Karleigh Wood, Keirra Cadioli, Kristen Sassella, Michelle Ali, Amy Poiner, Roxy Sproule, Amelia Gray, Anna Broadway, Anna Zammit, Belinda Brear, Emma Hudson, Emma Arnold, Emma Hart, Samantha Crisp, Katelin Feste, Hollie Bragg, Sophie Brown, Annie Buckley, Beth Parker, Megan Cross, Lauren Guest, Stacey Hyder, Nicki Diestel, Jess Currey, Hannah Payer, Lara Keilar, Rani Saxvik, Shannon Champion, Tina Houtsma, Stephanie Goodlet

Appendix b.

2025 Volunteer register: