MINUTES

Currimundi State School P & C General Meeting

Wed 21st October 2026 | *Currimundi State School* | *Staff Room*

CHAIRPERSON: Karleigh Wood — Meeting Commenced at: 3:08pm

Welcome & Acknowledgement of Country

Quorum of existing members reached: 8 yes

ATTENDANCE: Cr. Tim Burns, Stacey Hyder, Aaron Willis, Tina Houtsma, Karleigh Wood, Donna Pitot, Hannah Payer, Danielle Hooper

Via Teams: n/a

APOLOGIES: Michelle Ali, Nicki Diestal, Amanda Brewer, Darren Buswell, Amelia Gray

Motion: ***That previous minutes be taken as read and confirmed.***

Moved: Stacey **Seconded:** Hannah **Result:** CARRIED

Business Arising from previous meetings

- House Colour Hats
  - We are waiting on samples of breathable reversible school hat options.
- House Names Review
  - Update following Indigenous community consultation.
- Community Movie Night
  - The Community Movie Night has been postponed due to weather concerns, limited organiser capacity, and insufficient volunteer support. Alternative dates or future opportunities will be considered. Hopefully in 2028 since 2027 is looking to be already very full.
  - The deposit paid to the movie hire company can be held indefinitely for a future event.
  - Alternative venue options were discussed, including the carpark, tennis courts, or Year 3/4 area, should oval conditions be unsuitable.
- Community Charity Drive (Salvos)
  - Confirm dates and event arrangements. (26th Oct)
  - Update from Sam regarding coordination.

Ratification of Executive Committee's Decisions:

There were no Executive Committee decisions made since last meeting.

CORRESPONDENCE

See agenda for full list of correspondence

Motion: That the inwards correspondence be received, and the outwards correspondence be endorsed.

Moved: Stacey **Seconded:** Hannah **Result:** CARRIED

Treasurers Report

Year to date as of 30 September 2026, the P&C has recorded the following:

- Total Income: $167,077.16
- Total Expenses: $182,881.45
- Net Result: Loss of $15,807.29
- Cash in the bank: $139,485.57

QAST review report - The Executive Committee and tuckshop team are meeting on the 2nd November to review and discuss the QAST review and will then provide feedback to the P&C at the next meeting.

Treasurer's Report (29 July 2026)

Clarification previously requested regarding the reported tuckshop loss has not yet been received. Consideration of the matter was deferred to the next meeting.

Motion: *That current Treasurers report is adopted as a true and accurate record of associations finances and payments are ratified.*

Moved: Donna **Seconded:** Dani **Result: CARRIED**

Principal's Report Summary – *all information included in the report*

Current student enrolment stands at **579 students**.

B Block Refurbishment and Outdoor Learning Areas

- B Block has been officially opened and is now in use.
- Additional outdoor learning areas between B and G Blocks are being completed using remaining project funds and are expected to be finished during the Christmas holidays, including roofed learning spaces, seating and turf.

Bike Racks and RideScore

- New bike racks have been installed to support the school's successful RideScore program, which now has more than 175 student participants.

Asbestos Removal Program

- A major asbestos removal program is expected to commence in April 2027 and continue over approximately two years.
- Works will involve the removal of all remaining asbestos on site, with affected spaces refurbished and classes temporarily relocated as required.
- The Tuckshop, Hall, B Block and the Demountable are not currently included in the program.
- The school will explore opportunities to secure funding for upgraded learning walls while works are underway.
- Holiday works may impact OSHC operations.
- While disruptive, the project represents a significant long-term investment in school facilities.

Teaching and Learning / Strategic Planning

- Planning has commenced for the **2027–2028 School Improvement Plan** using the Department's *Brighter Futures Strategy*.
- Likely priority areas include **Excellence in Teaching and Learning** and **Wellbeing and Belonging**.
- Staff are reviewing achievement, wellbeing and engagement data to identify future priorities, including support for gifted and talented students and student engagement.
- The P&C will be consulted once draft priorities have been developed.

2026 School Opinion Survey

- Results showed improvement across all parent measures compared with 2025, including safety and wellbeing, behaviour management, staff responsiveness, parent confidence, and sense of community.
- Students reported feeling safe, supported and encouraged to do their best, while staff feedback reflected confidence in teaching practices and partnerships with families.
- Results will help inform planning for 2027–2028.

Staffing

- Kristy Leavers has been appointed as the permanent Head of Special Education Services (HOSES).

Student Activities and Events

- Students enjoyed a successful Year 5 Camp, with thanks extended to staff who volunteered their time to support the program.
- The swimming program is underway, with the School Swimming Carnival scheduled for this Friday.
- Junior Sports Day is planned for 4 November, weather permitting.

Planning for 2027

- Planning is underway for enrolments, class structures, staffing arrangements and learning spaces for 2027.
- Students will visit next year's classroom and, where possible, meet their teacher in the last week of term.
- Final staffing and class allocations remain dependent on departmental enrolment and staffing data.

50th Anniversary Planning

- Planning for the school's 50th Anniversary celebrations in 2027 is underway, with the first committee meeting expected this term.

P&C and Community Engagement

- The Principal thanked the P&C for its ongoing support of the school.
- Positive feedback was received regarding the recent School Disco, with students enjoying the event and only minor behavioural and logistical issues noted.
- The contribution of P&C volunteers in delivering successful community events was acknowledged.

Fundraising Report

The Fundraising Report was presented, with the following updates noted:

- The **Father's Day Stall** generated a profit of **$3,100.90**. The full report will be circulated with the minutes.
- Donated vouchers covered additional gifts provided to students without vouchers.
- All volunteer positions were filled, contributing to the smooth operation of the event.
- A hall booking clash with an incursion was successfully managed with assistance from Tina.
- The buddy system worked well, with older students assisting younger students to choose gifts and manage their spending.
- Chocolate items were particularly popular. It was noted that stock levels were managed to encourage sales across the full range of available gifts and minimise leftover stock.

- No catalogue was issued this year, reducing volunteer workload and helping to avoid disappointment when items sold out or were unavailable.
- Members noted that greater promotion of the **"bring your own bag"** initiative may be beneficial next year, as only a small number of students brought bags from home.
- Unsold retail stock was able to be returned, reducing excess stock holding.
- The **School Disco report** will be presented at the next meeting once financial reconciliation and profit figures have been finalised.

Tuckshop Report

- All information included in the report.

Transport and pedestrian Report

- Refer to the full report for further details.

Dani provided a further update on ongoing advocacy efforts to improve road safety and active transport infrastructure around the school.

Dani advised that she recently identified an **active transport grant opportunity** and approached Councillor Tim Burns to explore whether Council would consider submitting an application, given the location's importance as a key active transport route servicing both Currimundi State School and Currimundi Special School.

Councillor Tim Burns acknowledged the significant advocacy undertaken by Dani and the school community and confirmed that Council is actively considering a range of grant funding opportunities. He advised that preliminary work has already been undertaken on a potential redesign of the roundabout, with a concept design reportedly developed to approximately 40% completion with support from Councillors Tim Burns and Terry Landsberg.

Members were advised that Council is exploring opportunities to seek funding for both the design and construction phases of active transport improvements. Potential improvements under consideration include:

- Changes to the existing roundabout design.
- Removal of the slip lane to reduce vehicle speeds.
- Improved pedestrian crossing points, including consideration of raised or "wombat" crossings.
- Broader active transport improvements along the surrounding transport corridor.

Councillor Burns confirmed that Council intends to submit an application for active transport grant funding and that outcomes are expected to be known early in the new year.

Discussion also highlighted the success of the RideScore program, with increased student participation strengthening the case for improved active transport infrastructure and safer access routes to the school.

Members were encouraged to continue supporting advocacy efforts by participating in future consultation processes and providing feedback when opportunities arise. Councillor Burns emphasised that strong community support would be important in demonstrating the need for improved safety measures.

An update was also provided on the community petition being coordinated by Sara Richardson. Councillor Burns advised that once completed, the petition can be formally presented to Council to help further raise awareness of the issue and demonstrate community support for improvements.

Members thanked Councillor Burns for attending the meeting and for his ongoing support and advocacy on transport and pedestrian safety issues affecting the school community.

Actions:

- Dani to continue following up grant opportunities and advocacy efforts with Council and State representatives.
- Sarah Richardson to finalise the community petition and provide it to Councillor Burns for presentation to Council.
- School community to continue supporting future consultation opportunities relating to active transport and road safety improvements.

Environmental & Sustainability Report

All information contained within the report was noted.

Steph advised that the recent **Garden Working Bee** was successful, with three families attending and a significant amount of work completed. Feedback received indicated that the date and time were not suitable for some families. Alternative days and times will be considered for future working bees to encourage greater participation.

Motion: *That all reports above be accepted.*

Moved: Dani **Seconded:** Tina **Result:** CARRIED

GENERAL BUSINESS

1. SRS/Booklist and 2027 Excursions Approval .....Stacey

Stacey presented the proposed **2027 Student Resource Scheme (SRS)** and sought the P&C's endorsement for the school to continue offering curriculum-related excursions and incursions in 2027.

Discussion noted:

- The proposed SRS fee for 2027 is $160 for Prep to Year 5 and $200 for Year 6.
- Most planned curriculum-aligned incursions will be incorporated into the SRS fee, reducing the need for families to make multiple small payments throughout the year. Excursions are not included in the SRS fee.
- Members discussed the State Government's proposed $150 Back to School payment for 2027 and recent P&C Qld's advocacy for the payment to be directed towards school uniforms.
- It was noted that, for schools operating an SRS program, directing the payment towards uniforms could create additional administrative processes for schools and families. Members agreed that applying the payment towards SRS costs generally provides a simpler and more efficient outcome for families.

Motion: *That the Student Resource Scheme (SRS) be offered in 2027 at a cost of $160 for Prep to Year 5 and $200 for Year 6, including the cost of most planned curriculum-aligned incursions.*

Moved: Stacey **Seconded:** Hannah **Result: CARRIED** (School staff did not vote)

Stacey also sought endorsement for the school to continue conducting excursions that support curriculum delivery and comply with relevant policies and procedures.

Motion: *That the school continue to conduct excursions in 2027 as deemed appropriate and in accordance with curriculum requirements and relevant policies and procedures.*

Moved: Stacey **Seconded:** Hannah **Result: CARRIED** (School staff did not vote)

Tuff Curra 2027

Discussion was held regarding the future operation of the **Tuff Curra** fundraiser.

- Stacey advised that Tuff Curra continues to provide significant fundraising benefits for the school, with funds able to be directly applied to school projects and initiatives.
- Previous discussions have included the possibility of the P&C taking over the role of coordinating the event, as raised by Gareth Jones.
- Members discussed concerns regarding administration fees, prize structures, and the proportion of funds directed to external causes through the current fundraising platform.
- Karleigh advised that alternative fundraising models and platforms are being investigated that may address these concerns while maintaining fundraising outcomes for the school.
- Members acknowledged the potential opportunity to increase the proportion of funds retained by the school and strengthen the community focus of the event.
- Further investigation and discussion are required before any recommendations can be made.

Outcome:
Discussion deferred to the next meeting pending further investigations and consultation.

Action:

- Donna to include Tuff Curra 2027 on the agenda for the next meeting.

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2. QAST Review Report Update ..... Karleigh

Karleigh advised that the **QAST Review Report** has now been received and shared with the Tuckshop team.

- An Executive Committee and Tuckshop team meeting has been scheduled for **2 November**, with Aaron also attending, to work through the report's recommendations.
- The report is extensive and contains a range of recommendations relating to tuckshop operations.
- Key themes include clarification of financial reporting, roles and responsibilities, operational processes, strategies to improve profit margins, and opportunities to increase the range of homemade menu items and special menu days.
- A further update will be provided once the recommendations have been reviewed in detail.

Action:

- Executive Committee and Tuckshop team to review the QAST recommendations and report back to the next meeting.

3. Event Point of Sale Set-Up..... Karleigh

Karleigh raised concerns regarding the reliability and limitations of the current event point of sale system, noting that recurring technical issues create unnecessary stress for volunteers and can negatively impact fundraising events.

Discussion noted:

- The current Square setup relies on multiple devices, including tablets, card readers and a modem, which require pairing and setup before each event.
- Significant issues were experienced at the recent **School Disco**, where both card readers failed, requiring volunteers to manually process EFTPOS transactions through the tuckshop terminal. This resulted in long queues and additional workload for volunteers.
- Difficulties accessing accounts and locating equipment prior to events have also highlighted the need for a more streamlined and reliable system.
- With upcoming events including the **Bunnings BBQ**, the **School Musical**, and other major fundraising activities, members agreed that improvements were required.
- Karleigh proposed replacing the two faulty card readers and purchasing two integrated handheld Square terminals with protective cases to provide greater flexibility and improve event operations.

Motion: *That the committee approve expenditure of up to $1,000 for the purchase of two integrated handheld Square terminals with protective case and two replacement Square card readers.*

Moved: Stacey **Seconded:** Hannah **Result:** CARRIED

Action:

- Karleigh to purchase the approved point of sale equipment.

4. Staff Appreciation Day ..... Karleigh

Karleigh presented a proposal for the P&C to support **Staff Appreciation Day** on **30 October 2026**.

Discussion noted:

- Karleigh has investigated providing a coffee van for staff, with an estimated cost of **up to $300** for approximately 50 coffees / drinks.
- Pre-ordering options will be explored to minimise waiting times and assist with service delivery.
- Staff Appreciation Day coincides with the **Walk for Daniel** event.

- Karleigh acknowledged that, historically, there has been some discussion regarding the use of P&C funds for staff-related initiatives, as P&C funds are intended to support students. However, members agreed that recognising and supporting staff has a positive flow-on effect for students and the broader school community.

- The YMCA will also support the day through the provision of lunch vouchers.

- Stacey advised that the school is currently experiencing shortages of teacher aides and casual support staff and encouraged anyone interested in casual employment to contact the school.

Motion: *That the P&C contribute up to $300 towards Staff Appreciation Day.*

Moved: Karleigh **Seconded:** Hannah **Result:** CARRIED

Action:

- Karleigh to coordinate the Staff Appreciation Day coffee van arrangements.

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5. Salvos / Drive Volunteer Appreciation

An update was provided on the upcoming **Salvos Drive and Volunteer Appreciation** event scheduled for **26 October 2026**.

Members agreed to seek donated baskets; however, should donations not be available, a budget was requested to purchase them.

Motion: *That the P&C approve expenditure of up to $100 for the purchase of baskets if donated baskets cannot be sourced.*

Moved: Hannah **Seconded:** Stacey **Result:** CARRIED

Action:

- Sam to source donated baskets and arrange the purchase of additional baskets if required.

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6. Final Meeting for 2026 Catering

Members discussed catering arrangements for the final P&C meeting of 2026, scheduled for **25 November 2026**.

- It was agreed that catering would be provided for attendees, consistent with previous years.
- Members noted that excess catering had been ordered last year and agreed that a reduced budget would be sufficient.
- Any leftover catering can be made available to school staff.

Motion: *That the P&C approve expenditure of up to $150 for catering for the final P&C meeting of 2026.*

Moved: Hannah **Seconded:** Donna **Result:** CARRIED

Action:

- Catering arrangements to be organised for the 25 November 2026 meeting.

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7. Chairs for School Events.....Stacey

Stacey raised a late agenda item seeking support for the purchase of additional chairs for school events.

Discussion noted:

- The school currently hires chairs for major events such as the **Graduation Ceremony, School Musical and Christmas Concert**, at a cost of approximately **$1,200 per event**.
- Additional seating is regularly required, with Year 5 and 6 classroom chairs often being used to supplement existing seating.
- Stacey proposed the purchase of approximately **200 plastic chairs**, which are more durable and easier to store than the fabric chairs previously used by the school.
- Members discussed storage requirements and potential options for future seating arrangements, including the possibility of hiring tiered seating when additional capacity is required.
- The proposed purchase would reduce ongoing chair hire costs and improve event preparation and pack-up processes.
- Stacey advised that the estimated cost is **up to $5,000**, allowing flexibility depending on final supplier pricing and quantities.

Motion: *That the P&C approve expenditure of up to $5,000 for the purchase of additional chairs for use at school events.*

Moved: Stacey **Seconded:** Tina **Result:** CARRIED

Action:

- Stacey to obtain quotations for the chairs and provide the final purchase details to the P&C.

Stacey also noted future infrastructure priorities, including replacement of the hall projector and sound system. Stacey advised that the current sound system is approximately 20 years old and that preliminary discussions indicate a full replacement could cost approximately **$40,000**. The matter was noted for 2027 planning and budget discussions.

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8. Seeking interest for 2027

Karleigh advised that planning is underway for the 2027 P&C year, including seeking interest in Executive, Officer and volunteer roles.

Discussion noted:

- Information about P&C positions and volunteer opportunities will be promoted to the broader school community through school communications.
- Aaron offered to assist by distributing information via a whole-school email.
- Members agreed that promoting positions prior to the AGM would provide interested parents with an opportunity to learn about roles, receive mentoring and become involved before nominations are called.
- Opportunities to engage new families, particularly Prep families, will be explored through events such as orientation sessions and Tea & Tissues.

- Karleigh encouraged members to not only contribute ideas but also consider taking an active role in delivering them. Additional volunteers are needed to support existing activities and ensure the sustainability of P&C events and initiatives.
- Members willing to assist with promoting the P&C at school events and welcoming new families were encouraged to put their names forward.

Actions:

- Karleigh to prepare information on P&C Executive, Officer and volunteer roles for distribution to the school community.
- School to distribute a whole-school communication seeking expressions of interest for 2027 P&C positions and volunteer opportunities.

9. Bunnings BBQ Fundraiser

Dani provided an update on preparations for the upcoming **Bunnings BBQ fundraiser on Sunday 8 November 2026**.

Discussion noted:

- Bunning BBQ team: Dani, Sam & Diana
- An updated volunteer sign-up form will be distributed to the **whole school community** to maximise awareness and participation.
- Members discussed seeking donations of soft drinks and eskies from families unable to volunteer, with donations to be delivered to the school office or tuckshop. This would allow the P&C to retain all proceeds from drink sales.
- Sam has also approached local businesses seeking sponsorship and donations.

Actions:

- Sam to finalise and distribute the volunteer sign-up form.
- School to circulate the volunteer and donation request to the school community.

Dates for the Diary:

Term 4

- Salvos Drive / Volunteer Appreciation – Thursday 26 November
- Staff Appreciation Day / Walk for Daniel – Friday 30 October
- Bunnings BBQ – Sunday 8 November
- Final P&C Meeting (with catering) – Wednesday 25 November

AGENDA ITEMS NOT DISCUSSED – For Discussion Next Meeting

n/a

Administration Items

- When acting on behalf of the P&C, please cc: pandc@currimundiss.eq.edu.au so the correspondence can be recorded.
- For all agenda item requests please put in writing and email directly to secretary@pandccurrimundiss.onmicrosoft.com
- Reports & Agenda item requests must be submitted by 5pm on the Thursday prior to each meeting

Next Meeting: 25th November 2026

2026 Remaining Meetings:

- *Nil*

CLOSURE

Meeting Closed at: 4.51pm

Signed Date

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Karleigh Wood
President – Currimundi State School P&C

Action Items

- **Donna** to include *Tuff Curra 2027* on the agenda for the next meeting.
- **Executive Committee and Tuckshop Team** to review the QAST recommendations and report back to the next meeting.
- **Karleigh** to purchase the approved point of sale equipment.
- **Karleigh** to coordinate the Staff Appreciation Day coffee van arrangements.
- **Sam** to source donated baskets and arrange the purchase of additional baskets if required.
- Catering arrangements to be organised for the **25 November 2026** meeting.
- **Stacey** to obtain quotations for the chairs and provide the final purchase details to the P&C.

- **Karleigh** to prepare information on P&C Executive, Officer and volunteer roles for distribution to the school community.
- **School** to distribute a whole-school communication seeking expressions of interest for 2027 P&C positions and volunteer opportunities.

- **Sam** to finalise and distribute the volunteer sign-up form.
- **School** to circulate the volunteer and donation request to the school community.